CITY OF WEST COVINA
PLANNING DEPARTMENT
FEE SCHEDULE

PLANNING COMMISSION PUBLIC HEARING ITEMS	**FEES**
Conditional Use Permit (CUP), Development Plan (DP) Precise Plan (PP), Tentative Parcel or Tract Map (TPM-TTM), Variance (VAR), Code Amendment - Proposed by Applicant (CA) Adult Oriented Business	$140 filing fee, plus $90.00 per hour of staff time, plus actual cost of the City Attorney ($2000 deposit required for all cases)
General Plan Amendment (GPA) and Zone Change (ZC)	$140 filing fee, plus $90.00 per hour of staff time, plus actual cost of the City Attorney ($4000.00 deposit required for all cases)

MISCELLANEOUS PERMITS/ REQUESTS	**FEES**
Administrative Use Permit (AUP), except for Miniature-Pot Bellied Pigs and Second Driveway - Includes: Large Family Daycare, Outdoor Dining and Uses in the O-U Zone, Single-Family Dwelling Large Expansion and Maximum Unit Size Exception (MUSE), Sign Exception Review (SER), Retaining Walls/ Elevated Structure, Building-Mounted Wireless Telecommunication Facility	$140 filing fee, plus $90.00 per hour of staff time ($770 deposit required) Second Driveway - $250.00 Flat Fee Pot Bellied Pig - $55.00 Flat Fee
Administrative Review	$140.00 filing fee, plus $90.00 per hour of staff time ($400.00 deposit)
AIPP Review	$90.00 per hour of staff time ($1000.00 deposit required)
Appeal to Planning Commission	$300.00 filing fee (non-refundable) plus $90.00 per hour staff time
Appeal to Planning Commission – Non-hearing items	$140.00 filing fee (non-refundable) plus $90.00 per hour staff time
Appeal of Revocation Hearing	$300.00 filing fee (non-refundable) plus 50% of cost of administrative record as provided in WCMC 26-297.18
Code, Covenants, & Restrictions (CC&R) Review	$500 flat fee, plus actual cost of the City Attorney
Conceptual Plan Review	$140 filing fee, plus $90.00 per hour of staff time ($2000 deposit required)
Covenant Preparation Fee	$45 flat fee
Design Subcommittee Review	Addition of Floor Area - $230.00 Flat Fee Non-Floor Area Revisions - $50.00 Flat Fee
Extension of Time for TTM, TPM, PP, VAR, ZC	$500 flat fee
Extension of Time for AUP	$90 flat fee
Film Permit	Application fee $445, plus $345 for each day of filming. Security and cleaning deposit of $1020. Normally one police officer required on site.
Film Permit – Major Production	Application fee $1000, plus $345 for each day of filming. Security and cleaning deposit of $1020. Normally one police officer required on site.
Historic Property Certificate of Appropriateness	$250 flat fee
Home Occupation Review	$22 flat fee
Landscaping Plan Review	$140 filing fee, plus hourly cost of consultant ($104.00 per hour) ($650 deposit required)
Landscaping Plan Inspection	Part of Landscaping Plan Review (above)
Model Home Marketing Complex (MHMC)	$140 filing fee, plus $90.00 per hour staff time ($1300.00 deposit required)
Planning Director's Modification Review	$140 filing fee, plus $90.00 per hour of staff time ($770 deposit required) plus actual cost of City Attorney
Preliminary Review Meeting	$900 flat fee
Prospective Homeowners Awareness Package Review (PHAP)	$500 flat fee, plus actual cost of the City Attorney
Public Right-of-Way Banner	$175 flat fee
Sign Review (sign criteria review)	$1080 flat fee
Sign Review – Sign Permit Clearance	$113 plus $25 for each additional sign
Sign Review – Sign Admin. Review	$225 plus $50 for each additional sign
Slight Modification	$140 filing fee, plus $90.00 per hour of staff time ($1300 deposit required) **Single-Family-** $140.00 filing fee, plus $90.00 per hour of staff time ($700.00 deposit required)
Special Events Permit Review	$180 flat fee Banner (Special Events) Permit $28.00
Temporary Use Permit Review	$90.00 per hour of staff time, $270 Minimum (amount to be determined by staff prior to submittal)
Tree Removal Permit (TRP)	$45 plus $25.00 for each additional tree

DOCUMENTS	**FEES**
General Plan Map	$6.00
General Plan Text	$25.00
Zoning Code	$0.25 per page
Zoning Code excerpts	$0.25 per page
Zoning Conformance Letter	$180.00 deposit, plus $45.00 per ½ hour of staff time after the first two hours
Zoning Map – Black and White	$6.00
Zoning Map – Colored	$55.00

REPRODUCTION	**FEES**
Blueprint	Minimum charge of $11.00 - $0.90/ square foot
Microfilm	Minimum charge of $11.00, $2.00 each
Photocopy	$0.25 each: Letter, Legal, Ledger size
Dubbing of videos	$30.00

Fee Schedule updated 7/01/11