SIDE LETTER AGREEMENT
TO THE MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF WEST COVINA AND THE GENERAL EMPLOYEES’
ASSOCIATION

WHEREAS, the City of West Covina ("City") and the General Employees’
Association ("Association") have entered into a Memorandum of Understanding
("MOU") effective until June 30, 2017;

WHEREAS, the City and the Association have engaged in meet and
confer negotiations regarding a new MOU for the fiscal year 2017-2018, but have
not yet reached agreement;

WHEREAS the MOU provides that there shall be no changes in wages,
hours and working conditions during its term without the mutual consent of the
parties; and

WHEREAS the parties have met and conferred and reached agreement
regarding elimination of the position Reprographics Coordinator and agree that
this shall be treated as an amendment to the MOU to be effective September 11,
2017.

NOW, THEREFORE, THE PARTIES do hereby agree as follows:

1. This side letter shall amend the wages, hours and other terms and
conditions of employment set forth in the current MOU between the parties
only to the extent specifically set forth herein. All other wages, hours and
other terms and conditions of employment shall remain in full force and
effect, and unaffected by this agreement, unless specifically modified in a
subsequent written agreement by the parties;

2. The Parties have agreed that the City may eliminate the Reprographics
Coordinator position from the City, which is a position within this
Association;

3. The City agrees to relocate the current holder of the eliminated position
from Reprographics Coordinator, a position within the General Employees’
Association to Maintenance Worker I, a position within the Maintenance
and Crafts Employees’ Association;

This agreement is subject to ratification by the membership of the General
Employees’ Association and adoption by the City Council of the City of West
Covina.
PARTIES TO THE AGREEMENT

CITY OF WEST COVINA

Chris Freeland 9/19/17
City Manager

Sherry Sinclair 9/14/17
GEA President

Edward M. Macias 9/17/17
Human Resources Director

Date

Date