



ARBOR DAY/EARTH DAY VENDOR APPLICATION

Saturday, April 27, 2019 • 9:00 a.m. to 1:00 p.m.

Cortez Park • 2501 E. Cortez St., West Covina

VENDOR APPLICATION DEADLINE

Friday, April 12, 2019

- VENDOR - \$25 10X10 SPACE
- Non- profit – FREE 10X10 SPACE

***SPACE MEASUREMENTS ARE AS LISTED. THERE WILL BE NO ADDITIONAL SPACE PROVIDED THE DAY OF THE EVENT SHOULD YOU NEED MORE THAN WHAT YOU HAVE SELECTED AND PAID FOR.**

NO ELECTRICITY AVAILABLE.

Company: _____

Address: _____

Contact Person: _____

Phone Number: _____ E-mail: _____

Please provide specific description of sale item types to help prevent duplication. No duplicate requests will be allowed. No sales of food allowed.

Type of Item Sold/Services Provided: _____

Price Range of items sold: _____

How did you hear about this event: _____

Submit Applications to:
 City of West Covina
 Community Services Department
 ATTN: Susie Perez
 2501 E. Cortez St.
 West Covina, CA 91791

Payments by check or money order can
 be made payable to:
"West Covina Community Services Foundation"
 For Credit Card payments please call (626) 939-8864

Please note that applications are considered complete when we have received your application and payment.

OFFICE USE ONLY

Date Received: _____ Payment Amount: _____

Payment Method: _____ Received By: _____



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I, _____ on behalf of _____ hereinafter Referred to as a "vendor/entertainer" agree:

In consideration of the participation at the Arbor Day/Earth Day as vendor/entertainer, I hereby waive, release, and discharge any and all claims for damages for death, personal injury, or property damage which I may have, or which hereafter accrue to me, against the City of West Covina as result of my participation in the event. This release is intended to discharge the City of West Covina, its officers, officials, employees and volunteers, any other involved municipalities or public agencies from and against any and all liability arising out of or connected in any way with my participation in the event, even though the liability may arise of the negligence or carelessness on the part of persons or entities mentioned above. I further understand that accidents and injuries can arise out of the event; knowing the risks, nevertheless, I hereby agree to assume those risks and to release and to hold harmless all of the persons and entities mentioned above who (through negligence or carelessness) might otherwise be liable to me, or my heirs or assigns for damages. It is further understood and agreed that this waiver release and assumption of risk is to be binding on my heirs and assigns.

I HAVE READ CAREFULLY THE AGREEMENT, WAIVER AND RELEASE AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT BETWEEN MYSELF AND THE CITY OF WEST COVINA, ITS OFFICERS, OFFICIALS, EMPLOYEES, AND VOLUNTEERS AND I SIGN IT OF MY OWN FREE WILL.

Vendor's Signature: _____ Date: _____

I agree to be set-up and ready by 8:30 a.m. and will not tear-down until 1:00 p.m. at event date listed _____ (initials)