



**CITY OF WEST COVINA
COMMUNITY AND SENIOR SERVICES COMMISSION**

**TUESDAY, JANUARY 8, 2019, 6:00 PM
REGULAR MEETING**

**WEST COVINA CITY HALL
MANAGEMENT RESOURCE CENTER (MRC) ROOM 314
WEST COVINA, CALIFORNIA 91790**

MINUTES

Chair VACANT

Vice-Chair David Stewart

Commissioner Paul Blackburn

Commissioner Steve Cox

Commissioner Tam Dinh

Commissioner Rose Gonzalez

Commissioner Phil Kaufman

Commissioner Glenn Kennedy

Commissioner Nick Lewis

Commissioner Tanya Pina

AMERICANS WITH DISABILITIES ACT

The Commission complies with the Americans with Disabilities Act (ADA). If you will need special assistance at Commission Meetings, please call (626) 939-8433 (voice) or (626) 960-4422 (TTY) from 8:00 a.m. to 5:00 p.m. Monday through Thursday, at least 48 hours prior to the meeting to make arrangements.

AGENDA MATERIAL

Agenda material is available for review at the West Covina City Clerk's Office, Room 317 in City Hall, 1444 W. Garvey Avenue and at www.westcovina.org. Any writings or documents regarding any item on this agenda not exempt from public disclosure, provided to a majority of the Commission that is distributed less than 72 hours before the meeting, will be made available for public inspection in the City Clerk's Office, Room 317 of City Hall during normal business hours.

PUBLIC COMMENTS
ADDRESSING THE COMMUNITY AND SENIOR SERVICES COMMISSION

Any person wishing to address the Commission on any matter listed on the agenda or on any other matter within their jurisdiction should complete a speaker card that is provided at the entrance to the Council Chambers and submit the card to the Commission Secretary

Please identify on the speaker card whether you are speaking on an agenda item or non-agenda. Requests to speak on agenda items will be heard prior to requests to speak on non-agenda items. All comments are limited to three (3) minutes per speaker.

CALL TO ORDER: Vice Chair Dave Stewart 6:02 p.m.

PLEDGE OF ALLEGIANCE / MOMENT OF SILENT PRAYER Commissioner Steve Cox

ROLL CALL

Present: Vice-Chair David Stewart, Commissioner Paul Blackburn
Commissioner Steve Cox, Commissioner Phil Kaufman, Commissioner Glenn Kennedy, Commissioner Nick Lewis

Absent: Commissioner Tam Dinh, Commissioner Rose Gonzalez. Commissioner Tanya Pina

Staff Present: Assistant City Manager/Public Services Director Nikole Bresciani, Community Development Department Director Jeff Anderson, Public Services Superintendent Mike Cresap, Public Services Manager Kelly McDonald, Administrative Assistant II Deborah Johnston.

ORAL COMMUNICATIONS - Three (3) minutes per speaker

Please state your name and city of residence for the record when recognized by the Commission Chair.

None.

CONSENT CALENDAR

APPROVAL OF MEETING MINUTES

1) **September 11, 2018 Community and Senior Services Commission Meeting Minutes.**

Motion by Lewis and second by Cox to approve the meeting minutes as presented.
Motion carried by a vote of 6-0 with 3 absent.

AYES: Blackburn, Cox, Kaufman, Kennedy, Lewis, Stewart,

NOES: None.

ABSENT: Dinh, Gonzalez, Pina

NEW BUSINESS

- 2) **Reorganization of Community Services & Maintenance Department to Public Services Department** – Presented by Assistant City Manager/Public Services Director Nikole Bresciani.

Discussion was had about the combination of departments and the main office for Public Services now being at Cameron which has longer hours and 7 days a week availability to the citizens. It was also discussed how the merge might change the scope of the Commission. There will be, at this time, no change to the scope of what the Commission represents.

- 3) **Historic Resource Guide Presentation by GPA Consulting US - Allison M. Lyons, Audrey Von Aherns & Teresa Grimes.**

The Commission listened to a presentation regarding the Historical Resource Inventory Update that the Community Development Department it currently conducting in conjunction with the GPA Consulting US. This inventory focuses on buildings within the city that were built within the period of 1946 and 1978 and will provide the City with information for advanced planning activities like general plan and zoning code updates. The information generated from the survey will also assist with the identification of properties worthy of designation under national, state, and local landmark and historic district programs. Streamlining the environmental review process will be another benefit of the survey, as properties that meet the CEQA definition of a historical resource will be identified. Discussion was had as to the specific guidelines to be considered an historical building, how it could impact property owners, if this process would include citizens input and where citizens can find the results of this inventory. This information will be available on the cities website once it is completed.

- 4) **Concert Share**

Discussion was had on date, time and who would like to attend concert share to choose their favorite bands for the Staff to reach out to and book for Summer Concert Series 2019. Vice Chair Stewart, Commissioners Kaufman and Lewis stated they would like to tentatively attend Concert Share.

- 5) **Facility Reports for August – December 2018 – receive and file.**

Request by Commissioner Kaufman to list the average daily attendance for all classes in future reports. This will be done.

CONTINUED BUSINESS

- 6) **Measure H Funding Update** – Presented by Assistant City Manager/Public Services Director Nikole Bresciani.

Update was given about the two types of applications the City has submitted to receive funding for funding. Discussion was had about the options available if we do received funding.

CONTINUED BUSINESS (Cont.)

Motion by Lewis and second by Kaufman to utilize the Commissions advisory role to advise the Council to utilize every lobbying effort that the City is involved in, to communicate with the Governor & Legislator, to back fill funding for Measure H Funding, so that we as a City cannot have further general fund obligations that are intertwined with receiving our own money from Measure H.

Motion carried by a vote of 6-0 with 3 absent.

AYES: Blackburn, Cox, Kaufman, Kennedy, Lewis, Stewart,

NOES: None.

ABSENT: Dinh, Gonzalez, Pina

AD HOC COMMITTEE REPORTS

7) Homeless Sub-Committee update - by Commissioner Kennedy

No meetings have occurred since the last Commission meeting. No report to be given.

COMMISSIONERS REPORTS

Vice-Chair David Stewart: Would like to see the ADHOC committee and or Commissioners visit the Cortez Park Community & Senior Center more often and pay more attention to what events and programs are happening there.

Commissioner Paul Blackburn: No Reports.

Commissioner Steve Cox: No Reports.

Commissioner Tam Dinh: Absent.

Commissioner Rose Gonzalez: Absent

Commissioner Phil Kaufman: Attended the Election Candidate forums, Veterans Day event and a couple of The Historical Society of West Covina's Meet and Greets.

Commissioner Glenn Kennedy: No Reports.

Commission Nick Lewis: No Reports.

Commissioner Tanya Pina: Absent.

ITEMS TO BE AGENDIZED

Commissioner Phil Kaufman: Requested consideration to agendize a request to display the bust(s) of Historical Society Nominees at a public location at City Hall where the public can see the display. These would be donated by the Historical Society to the City to put on display.

Commissioner Nick Lewis: Requested that the city present ideas for a use of the parcel property owned by the city that is located on S. Cameron & East Hills Drive. Be it for a park, parkette or other types of use for open space.

UPCOMING EVENTS

- **Sunday, January 13, 2019 time TBD** – West Covina Youth Basketball Opening Ceremony – Cameron Community Center
- **Monday, January 21, 2019 11:00 a.m.** – Dr. Martin Luther King Jr Celebration – City Hall Courtyard
- **Wednesday, January 30 at 9:30 am.** - Concert Share. Contact Deborah for more information
- **Thursday, February 14, 2019 10 a.m. – 1 p.m.** – Valentine’s Day Lunch – Cortez Park Community & Senior Center

ADJOURNMENT at 7:08 p.m.

Motion by Lewis and second by Cox
Motion carried by a vote of 6-0 with 3 absent.

AYES: Blackburn, Cox, Kaufman, Kennedy, Lewis, Stewart,

NOES: None.

ABSENT: Dinh, Gonzalez, Pina

2019 Community and Senior Services Commission Meetings

Tuesday, March 12, 2019

Tuesday, May 14, 2019

Tuesday, July 9, 2019

Tuesday, September 10, 2019

Tuesday, November 12, 2019