

**CITY OF WEST COVINA
PLANNING DEPARTMENT
FEE SCHEDULE**

PLANNING COMMISSION PUBLIC HEARING ITEMS	FEES
Adult Oriented Business, Annexation/Deannexation, Code Amendment- Proposed by Applicant (CA), Development Plan (DP), Special Exception Review (Downtown Plan)	\$96.36 per hour of staff time, plus actual cost of the City Attorney (\$2500 deposit required for all cases)
Conditional Use Permit (CUP) Variance (VAR),	\$96.36 per hour of staff time, plus actual cost of the City Attorney (\$3000 deposit required for all cases)
Precise Plan (PP), Tentative Parcel Map,	\$96.36 per hour staff time, plus actual cost of the City Attorney (\$4000 deposit fee required for all cases)
Precise Plan of Design (Downtown Plan)	\$96.36 per hour staff time, plus actual cost of the City Attorney (\$7000 deposit fee required for all cases)
General Plan Amendment (GPA), Tentative Tract Map, and Zone Change (ZC)	\$96.36 per hour of staff time, plus actual cost of the City Attorney (\$8000.00 deposit required for all cases)
MISCELLANEOUS PERMITS/ REQUESTS	FEES
Administrative Use Permit (AUP), except for Miniature-Pot Bellied Pigs and Second Driveway - Includes: Large Family Daycare, Outdoor Dining and Uses in the O-U Zone, Single-Family Dwelling Large Expansion and Maximum Unit Size Exception (MUSE), Sign Exception Review (SER), Retaining Walls/ Elevated Structure, Building-Mounted Wireless Telecommunication Facility	\$96.36 per hour of staff time, plus actual cost of City Attorney (\$770 deposit required) Large family day care - \$96.36 per hour of staff time, plus actual cost of City Attorney (\$500 deposit required) Second Driveway - \$745.00 Flat Fee Pot Bellied Pig - \$98.00 Flat Fee each
Administrative Review	\$96.36 per hour of staff time and actual cost of City Attorney (\$440. deposit required)
AIPP Review	\$96.36 per hour of staff time (\$1000.00 deposit required per case)
Appeal to Planning Commission	\$96.36 per hour staff time plus non-refundable \$750.00 filing fee
Appeal to Planning Commission – Non-hearing items	\$96.36 per hour staff time plus non-refundable \$348.00 filing fee
Appeal of Revocation Hearing	\$750.00 filing fee (non-refundable) plus 50% of cost of administrative record as provided in WCMC 26-297.18
Code, Covenants, & Restrictions (CC&R) Review	\$1094. flat fee, plus actual cost of the City Attorney
Conceptual Plan Review	\$96.36 per hour of staff time (\$4000. deposit required)
Covenant Preparation Fee	\$559. each
Design Subcommittee Review	Addition of Floor Area - \$500.00 Flat Fee Non-Floor Area Revisions - \$100.00 Flat Fee
Extension of Time for TTM, TPM, PP, VAR, ZC	\$948.00 flat fee
Extension of Time for Non-hearing Items	\$175 per extension request
Film Permit – Photography/Motion Picture	Application fee \$2,696. + security & cleaning deposit of \$1020. One police officer is required on-site during shooting at \$173.05 per hour.
Film Permit – Photography/Motion Picture	Actual cost, each day of filming + staff time
Major Production Film Permit (includes late night & long periods of time)	Actual cost, each day of filming + staff time, security & cleaning deposit of \$1020, & cost of 1 police officer at \$173.05 per hour & \$1500 deposit per case
Historic Property Certificate of Appropriateness	\$3044.00 flat fee
Home Occupation Review	\$10.00 flat fee
Landscaping Plan Review - Residential	\$96.36 per hour of staff time plus hourly cost of consultant (\$104.00 per hour) (\$1250.00 deposit required)
Landscaping Plan Review - Commercial	\$96.36 per hours of staff time plus hourly cost of consultant (\$104.00 per hour) (\$2,500.00 deposit required)
Landscaping Plan Inspection	Part of Landscaping Plan Review (above)
Model Home Marketing Complex (MHMC)	\$96.36 per hour staff time plus actual cost of City Attorney (\$1300.00 deposit required)
Planning Director’s Modification Review	\$96.36 per hour of staff time plus actual cost of City Attorney (\$1000 deposit required per case)
Preliminary Review Meeting	\$3000 each case
Preliminary Review Meeting (Downtown)	\$3000 deposit per case + actual cost of consultant, City Attorney + \$96.36 per hour of staff time
Prospective Homeowners Awareness Package Review (PHAP)	\$1094 each, plus actual cost of the City Attorney
Public Right-of-Way Banner	\$693. flat fee per banner
Reasonable Accommodation Request	\$96.36 per hour of staff time and actual cost of City Attorney. (\$770 deposit required per case.)
Second Unit Review	\$96.36 per hour of staff time + actual cost of City Attorney. (\$1000 deposit per case)
Sign Review – Sign Criteria Review	\$96.36 per hour of staff time plus actual cost of City Attorney (\$1350 deposit required per case)
Sign Review – Sign Permit Clearance	\$189 per sign
Sign Review – Sign Administrative Review	\$550 per sign
Slight Modification	\$96.36 per hour of staff time, plus actual cost of City Attorney (\$1300 deposit required)
Slight Modification – Single Family	\$96.36 per hour of staff time, plus actual cost of City Attorney (\$770.00 deposit required)
Special Events Permit Review	\$347 flat fee each, banner (Special Events) Permit \$50.00 each
Temporary Use Permit Review	\$96.36 per hour of staff time, 3 hour minimum, \$800. deposit per case
Tree Removal Permit (TRP) – Private Property	\$90.00 plus \$50.00 for each additional tree
DOCUMENTS	FEES
General Plan Map	\$20.00
General Plan Text	\$25.00
Zoning Code	\$0.25 per page
Zoning Code excerpts	\$0.25 per page
Zoning Conformance Letter	\$180.00 deposit, plus \$48.18 per ½ hour of staff time after the first two hours
Zoning Map – Colored	\$20.00
REPRODUCTION	FEES
Blueprint	\$0.90/square foot, minimum charge of \$11.00
Microfilm	\$2.00 each, minimum charge of \$11.00
Photocopy	\$0.25 per page: Letter, Legal, Ledger size
Dubbing of videos	\$30.00 each

