

**MINUTES OF THE  
REGULAR MEETING OF THE  
COMMUNITY and SENIOR SERVICES COMMISSION**

**Tuesday, May 13, 2014  
6:05 p.m.**

**West Covina City Hall  
MRC Room #314**

**CALL TO ORDER**

Chair Mason called the meeting to order at 6:05 p.m.

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENT PRAYER**

Commissioner Lopez led the Pledge of Allegiance and asked for a moment of silent prayer.

**ROLL CALL**

Commissioners Present: Mason, Ogden, Kaufman, and Kennedy (6:14), Lewis, Lindquist (6:05), Lopez.

Staff Present: Freeland, Smilowitz, McDonald and Shore

**A. CORRESPONDENCE AND ORAL COMMUNICATION**

None

**B. MINUTES FOR APPROVAL**

- 1) Approval of the minutes of the Regular Community and Senior Services Commission March 11, 2014.**

**MOTION**

Motion by *Kaufman*, seconded by *Lindquist* to approve the minutes of the Regular Community and Senior Services Commission meeting held on March 11, 2014. Motion carried by a vote of 6-0. Bennett, Kennedy, Perryman and Taylor absent.

**C. PRESENTATIONS**

None

**D. ADMINISTRATION**

**1) NEW BUSINESS- *Director Freeland***

**a) Scheduling of City Park and Facilities Tour for July.**

Director Freeland asked for direction on when the Commission wanted to take the tour of the City parks and facilities. It was decided to take the tour on the same day of our next Commission meeting on July 8<sup>th</sup>. Our meeting will be an hour earlier at 5:00 p.m. with the tour after the business portion of the meeting.

**b) 2014 L.A. County Fair Community Hero Nominations**

Director Freeland stated the applications for nominations for the 2014 L.A. County Fair Community Hero Nominations are available. The names of our two 'Volunteer's of the Year' choice for 2013, Luanne Arrendondo and Les Leufroy have been submitted.

**c) Special Olympics**

Director Freeland stated that at the April 1st City Council Meeting, the City Council approved a request for the City to submit to become a 'Host Town' for the Special Olympics 2015 World Games. Director Freeland stated that on Monday, May 5th a ceremony announcing being selected for a Host Town will be held at Big League Dreams. Director Freeland announced that at this time the City does not know what country we will be hosting but stated this is a onetime opportunity for our City. Director Freeland went into little more detail and answered various questions from the Commission.

**d) Community Service Day**

Director Freeland stated that on March 19<sup>th</sup> the first meeting was held for the Community Service Group. The Community Service Group is a coordinating council of non-profit groups representing the City of West Covina. Commissioner Ogden attended on behalf of the VFW. It was a good turnout over 20 non-profit groups attended. They are excited with the opportunity to get more involved within the community. Director Freeland went into more detail regarding what, when and where they can get more information on this program.

**2) OLD BUSINESS**

None

**3) UPCOMING EVENTS**

Ongoing Events at the Senior Center

- 5/17 - Household Hazardous and E-Waste Round-up (attachment)
- 5/21 - Lions Club Night on the Town
- 5/26 - Memorial Day (attachment)
- 5/28 - 90+ Birthday Celebration
- 5/31 - Senior Center Prom
- 5/31 - Relay for Life @ Edgewood (attachment)
- 6/02 - Day Care Summer Camp Begins (attachment)
- 6/02 - Summer Aquatics Program Begin (attachment)
- 6/09 - Summer Lunch Program Begins (attachment)
- 6/11 - Father's Day Lunch
- 6/23 - MDA Annual Gold Tournament (attachment)
- 6/24 - West Covina Idol and Movies in the Park Begins (attachment)
- 6/28 - Strutt Your Mutt @ Central Park Dog Park (attachment)
- 7/3-4 - 24TH Annual Independence Day Celebration (attachment)
- TBA - Twilight Wednesdays Begin @ Galster Park

Manager Smilowitz reviewed and answered questions regarding various events.

**E. AD HOC REPORTS**

**1) SPORTS COUNCIL (Lewis, Lindquist, Taylor)**

None

**2) CDBG (Lewis, Mason, Taylor)**

**a) FY 2014-2015 CDBG Public Service Project Funding Recommendations Reports**

Analyst II McDonald reviewed and explained the requests and recommendations on the CDBG Report. Analyst II McDonald answered questions and revealed why each recommendation was made. The CDBG Recommendations Report was approved by 7-0. (Bennett, Perryman and Taylor absent)

**3) CIP (Lopez, Lindquist, Kaufman, Ogden)**

None

**4) Youth Council Update**

Manager Smilowitz stated that on May 10th the Youth Council Banquet was held. The outgoing Executive Board was thanked and the new board installed. The Youth Council now has a strong membership of at least 40 members.

**F. COMMISSIONER REPROTS/COMMENTS**

**1) Individual Reports/Comments on Activities**

*Commissioner Kaufman* attended the ceremony at Big League Dreams announcing that the City of West Covina have been chosen as one of the Host Cities for the Special Olympics. He was very pleased with the presentation. He also attended the Earth Day/Arbor Day event. He was happy to see the good turn out and surprised of the different vendors and information booths.

*Commissioner Lindquist* apologized for been unable to attend as many events as she had planned. But she was very happy to attend the Easter Egg Hunt at Cameron Park and very pleased with the event.

*Vice-Chair Ogden* stated he was able to attend a few events the Cherry Blossom Festival; the Meals-On-Wheels Ceremony honoring the people that volunteer to deliver the meals. He was surprised to see Councilman Spence, who has been involved with Meals-on-Wheels Program for 17 years; the VFW Mother's Day event; and the Veran's Day event at Citrus College.

*Chair Mason* stated she also attended the ceremony announcing the City of West Covina being chosen as one of the Host Cities for the Special Olympics. Chair Mason attends a Tai Chi class at the Senior Center. She spoke to Adrian because the seniors (some as young as 80 years or more) in the class have been having to

put the chairs away to have class. She feels that they should not have to pick up those chairs.

*Commissioner Kennedy* announced he has been promoted to the DA's Assistant of District 19. Any questions regarding Little League please feel free to contact him.

**G. ITEMS TO BE AGENDIZED**

None

**H. ANNOUNCEMENTS – *Director Freeland***

- a) Little League Boundaries  
Director Freeland stated that in response to Commissioner's Lopez question regarding the Little League boundaries, a map was passed out. Director Freeland worked with District Administrator Jerry Curcio to provide a map to show the Commissioners. A more updated map will be available with the new website.
- b) Director Freeland stated that he wanted to follow-up on the few questions Commissioner Lewis asked at our last meeting. Director Freeland discussed the disclosure of Form #990 for the Sports League and explained in more detail how the CIP recommendations work.
- c) Director Freeland stated that the fundraiser with Macy's raised \$2,000.00. Macy's was very pleased with this event. Director Freeland was happy to announce that through a park grant with LA County and County Board of Supervisor Gloria Molina the city received \$125,000 in park funds.
- d) Director Freeland stated that our department and City Council have been encouraging us to do more partnerships with groups within the community. For example, Home Depot volunteers came and sanded down and painted our former fountain in the courtyard. Home Depot donated the workers and about \$10,000.00 in supplies.
- e) Director Freeland announced that the Church of Christ Latter Day Saints had 250 volunteers clean & paint picnic shelters at Friendship, Gingrich and Shadow Oak Parks on Earth Day.

**I. ADJOURNMENT**

**MOTION**

Motion by *Ogden*, seconded by Kennedy to adjourn the meeting at 7:08 p.m. Motion carried by a vote of 7-0. The meeting is adjourned in memory of Connie Downs. Bennett, Perryman and Taylor absent.