

**AFFIDAVIT REQUESTING DUPLICATION OF THE OFFICIAL COPY OF
PLANS**

ARCHITECT INFORMATION	
Name _____	State License No. _____
Address _____	

ENGINEER INFORMATION	
Name _____	State License No. _____
Address _____	

PROPERTY OWNER INFORMATION	
Name _____	
Address _____	

As the certified, licensed, or registered professional who signed the original documents of the project address stated below, or his or her successor, we are required by law to notify you that the undersigned has requested copies of your signed plans. We are required, in return, to request written permission to do so from the certified, licensed, or registered professional, or his successor.

HEALTH AND SAFETY CODE SECTION 19851 Inspection and duplication of plans

The copy may not be duplicated in whole or in part except (1) with the written permission, which permission shall not be unreasonably withheld as specified in subdivision (f), of the certified, licensed or registered professional or his or her successor, if any, who signed the original documents and the written permission of the original or current owner of the building, or, if the building is part of a common interest development, with the written permission of the board of directors or governing body of the association established to manage the common interest development of (2) by order of a proper court.

Affidavit:

I, the undersigned, hereby request duplication of the official copy of the plans for the project address listed below. I certify the following conditions:

- (1) That the copy of the plans shall only be used for the maintenance, operation, and use of the building.
- (2) That drawings are instruments of professional services and are incomplete without the interpretation of the certified, licensed, or registered professional of record.
- (3) That subdivision (a) of Section 5536.25 of the Business and Professionals Code states that a licensed architect who signs the plans, specifications, reports or documents shall not be responsible for damage caused by subsequent changes to, or use of, those plans,

specifications, reports, or documents where the subsequent changes or uses, including changes or uses made by state or local government agencies are not authorized or approved by the licensed architect who originally signed the plans, specifications, reports, or documents, provided that the architectural service rendered by the architect who signed the plans, specifications, reports or documents was not also a proximate cause of the damage.

APPLICANT INFORMATION

Name _____
(please print)

Phone No. _____ Date of Application _____

Company _____

Company Address _____

Project Address _____

Signature _____

Dates:
Request Sent _____ Owner Response _____ Arch/Eng Response _____

Copy fee when approved: _____