

**MINUTES OF THE
REGULAR MEETING OF THE
COMMUNITY and SENIOR SERVICES COMMISSION**

**Tuesday, September 11, 2012
6:00 p.m.**

**West Covina City Hall
MRC Room #314**

CALL TO ORDER

Chair Lewis called the meeting to order at 6:30.

PLEDGE OF ALLEGIANCE / MOMENT OF SILENT PRAYER

Commissioner Kennedy led the Pledge of Allegiance and Chair Lewis asked for a moment of silent prayer.

ROLL CALL

Commissioners Present: Lewis, Mason, Blackburn, Bennett, Glenn, Kennedy, Ogden, Perryman (left 7:01), and Taylor.

Commissioners Absent: Valles

Staff Present: Freeland, Smilowitz, and Shore

A. CORRESPONDENCE AND ORAL COMMUNICATIONS

(3 minutes each speaker)

B. MINUTES FOR APPROVAL

1) Regular Community Services Commission Meeting

MOTION

Motion by *Blackburn*, seconded by *Mason* to approve the Regular Community and Senior Services Commission meeting held on Tuesday, July 10, 2012. Motion carried by a vote of 8-0-1. Valles absent.

C. PRESENTATIONS

1) Appointment of Steve Bennett to the Commission

Deputy City Manager Freeland welcomed our new/old Commissioner Bennett. Commissioner Bennett will serve, at least, till the reorganization in March of 2013. Deputy City Manager Freeland stated that the new badges and polo shirts have been ordered for the Commission.

2) Playful City Recognition

Deputy City Manager Freeland stated that the City was recently honored with The Most Business Friendly City Award from the County of Los Angeles. An organization called Kaboom, who support playgrounds and nationwide recreation programs, have another award called The Playful City USA. We are looking into applying for that recognition.

3) Budget Update

Manager Smilowitz stated that we are supplying the Commission with a copy of the Community Services Budget Narrative so that they can review and use as an educational tool. The information will give the Commission a better understanding of our department, our accomplishments and our goals for the fiscal year of 2011-2012.

D. ADMINISTRATION

1) NEW BUSINESS

- a) Other improvements & updates done at City facilities
Deputy City Manager Freeland reviewed the repairs and updating of the Edgewood Pool & Cameron Community Center.
- b) Del Norte Park Playground Improvements
Deputy City Manager Freeland reviewed the improvements.
- c) Discussion of Commission Meeting attendance
Deputy City Manager Freeland explained & clarified Commission attendance policy, stipend and answered various questions.
- d) Public Art Projects
A color rendering was passed out for viewing of the Public Art Projects that will be placed at Cameron and Cortez Parks.
- e) Volunteer of the Year
Deputy City Manager Freeland stated that the VOY applications from the Community Services & Senior Citizens Commissions have been combined. A discussion was held regarding incentives and other forms of recognition for the chosen recipient.

MOTION:

Motion by *Lewis*, seconded by *Glenn* that the chosen recipient or recipients as VOY get a press release with their picture and recognized in the Discover. Pending City Council approval, that the VOY is recognized at the 4th of July event, get nominated for recognition at the County Fair and/or given a gift card. The deadline for nominations is December 20, 2012.
Motion carried by a vote of 9-0-1. Commissioner Valles absent.

2) OLD BUSINESS

None.

3) UPCOMING EVENTS

No questions or comments of the upcoming events.

E. AD HOC REPORTS

1) CDBG

None

- 2) **CIP**
City Deputy Manager Freeland updated on the improvements made at the pool, various improvements at the Senior Center and various improvements at parks.
- 3) **SPECIAL EVENTS**
 - a) Home for the Holidays
Manager Smilowitz reviewed last year events and updated the information regarding how they will be handled this year.
 - b) 90th Birthday Celebration
Manager Smilowitz stated that a preliminary list of events has been made.
- 4) **SPORTS COUNCIL**
 - a) Sports Council Fee Structure
City Deputy City Manager Freeland reviewed with the Commission the various subsidies with the sports groups. A handout with further information was handed out to Commission.

MOTION:

Motion by *Blackburn*, seconded by *Mason* to approve the Sports Council and Staff recommendations to amend the subsidy structure for Sports Council leagues and teams as outlined in the handout.

F. COMMISSIONER REPORTS/COMMENTS

Individual Reports/Comments on Activities

The Commissioners welcomed Steve Bennett back to the Commission. The Commissioners gave their condolences to Commissioner Kennedy for the loss of his wife.

H. ITEMS TO BE AGENDIZED

None.

I. ADJOURNMENT

Commissioner Lewis requested we adjourn the meeting in honor of Commissioner Kennedy's wife, Adrienne, who passed away a few weeks ago.

MOTION

Motion by Taylor, and seconded by Bennett to adjourn the meeting at 7:49 p.m..
Motion carried 8-2. Perryman and Valles absent.